

# JAPAN INFORMATION CENTER

## MEDIA LOAN REQUEST FORM

Please read the *JIC Resource Library* guidelines and complete this form. An incomplete application may delay your request. Please type or print clearly. Send the completed application form by mail, email or fax to:

Attn: Library Department  
Japan Information Center  
Consulate-General of Japan in Chicago  
Olympia Centre, Suite 1000  
737 North Michigan Avenue  
Chicago, Illinois 60611

Tel: (312) 280-0430  
Fax: (312) 280-6883  
Email: [jic@cg.mofa.go.jp](mailto:jic@cg.mofa.go.jp)

Name: \_\_\_\_\_  
Day phone: \_\_\_\_\_  
Other phone: \_\_\_\_\_  
Fax: \_\_\_\_\_  
Email: \_\_\_\_\_

Organization name: \_\_\_\_\_

Address for delivery:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Occasion of presentation:  
\_\_\_\_\_  
\_\_\_\_\_

Expected size of audience: \_\_\_\_\_

TITLE	FORMAT VHS or DVD	DATE NEEDED BY
_____	_____	_____
_____	_____	_____
_____	_____	_____

I hereby apply for a loan of the above listed video(s)/DVD(s). I have read and agree to the terms and conditions prescribed in the *JIC Resource Library* guidelines and will comply with all the instructions specified therein.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_