

JET INTERVIEW ASSISTANT NEEDED

The Japan Information Center is hiring a part-time JET Program Interview Assistant for early January through late February. The primary responsibility of this position is to assist with JET Interviews (tentatively, February 2-7), but other responsibilities pertaining to the JET Program and JIC activities will also be assigned. The pay is \$15 an hour for up to 210 hours. The work schedule is somewhat flexible, however, during the JET Interview Week, you must work full days.

Applicants must be alumni of the JET Program and have excellent organization and communication skills. Applicants must also be able to use Microsoft Word and Excel.

If interested, please send your resume to Austin Gilkeson at austin.gilkeson@cg.mofa.go.jp by **Monday, December 5th**. We will hold interviews for selected applicants in December.