

**Japan Information Center**  
**LIBRARY LOAN APPLICATION**

Japan Information Center  
Consulate-General of Japan in Chicago  
Olympia Centre, Suite 1000  
737 North Michigan Avenue  
Chicago, Illinois 60611

Tel: (312) 280-0430  
Fax: (312) 280-6883  
Email: [jic@cg.mofa.go.jp](mailto:jic@cg.mofa.go.jp)

Name (In English)	
Address	
City, State, Zip	
Telephone	
Email	

Employer or Reference	
Address	
City, State, Zip	
Telephone	

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AGREEMENT

I acknowledge that I have read the JIC Library Borrowing Guidelines ("Welcome to the JIC Resource Library") and that I agree to all the terms and conditions written therein.

I understand that I am responsible for returning all books in their original condition, and that I may be liable for the full replacement cost of any books lost or damaged while under my care.

Furthermore, I understand that I am responsible for returning all books to the JIC in person, via First Class Mail, UPS, or Federal Express by the due date specified by the Japan Information Center.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_/\_\_\_\_/\_\_\_\_

OFFICE USE ONLY

JIC Staff Instructions:

1. Attach photocopy of borrower's driver's license or picture I.D. to this form.
2. Input borrower's data into Small Library Organizer
3. Make borrower's barcode label with barcode ID and add it to Borrower's List File.
4. File this form with the JIC Librarian.

INITIALS\_\_\_\_\_

April, 2015