

Application Procedures for Multiple Visa for Nationals of Indonesia, Philippine and Vietnam

The following is an outline of application procedures for nationals of Indonesia, Philippines and Vietnam who wish to apply for a multiple-entry visa as a temporary visitor. The visa is for the purpose of tourism, business affairs, and to visits relatives/ acquaintances. It is not permitted to perform activities that undertake revenue generating business operations that result in receiving remuneration (payment) from an entity in Japan.

1. Applicant Eligibility

Nationals of Indonesia, Philippines and Vietnam are eligible to apply for this visa if they have an ordinary MRP (Machine Readable Passport) / e-passport in compliance with the ICAO (International Civil Aviation Organization) standard. This visa is valid for a stay of up to 90 days. You are eligible if **one** of the following situations is applicable to you:

- (A) You have a recorded history* of traveling to Japan under Temporary Visitor status in the last three years AND you have the financial capacity* to fund your trips.
- (B) You have a travel record* as a temporary visitor to Japan as well as to other G7 countries (excluding Japan) in the last three years.
- (C) You have sufficient financial capacity* to support yourself for the applicable time you may be in Japan.
- (D) You are a spouse or child of the individual who meets the criteria of (D) above.

*“Recorded history” and “travel records” will be evidenced in previously granted visas as well as arrival and exit stamps into the passport.

*“Sufficient Financial Capacity” will be judged by the visa officer reviewing your case. It will be judged on a case-by-case-basis so please provide evidence of ALL assets to best prepare your application.

2A: Requirements for Application under Situation A:

You have a recorded history* of traveling to Japan under Temporary Visitor status in the last three years
AND you have the financial capacity* to fund your trips.

- VALID PASSPORT:** Properly signed by bearer, must have at least two un-used blank visa pages.
- COMPLETED VISA APPLICATION FORM:** The applicant must complete the visa application form. You can fill out the form by wet ink pen or typing. Do not use pencil. Signature must be written by hand (no e-signature). On the application form, if there is a field not applicable, please write "N/A" or "None".
- ONE PASSPORT SIZE PHOTOGRAPH:** Please write your name on the backside of the photograph in print. Submit 2X2 inches or 2x1.4inches, color photo, taken in last 6 months. Use a clear image of your face. Do not use filters commonly used on social media. Have someone else take your photo. No selfies. Take off your eyeglasses for your photo. Use a white or off-white background without shadows, texture, or lines. Most of selfie and self-printed photos are rejected due to lack of quality.
- YOUR BANK STATEMENT FOR THE PAST 3 MONTHS:** This will be used to determine your financial capacity. Bank statement must be issued by your Bank in the U.S. under your name. If you have multiple bank accounts, please submit all of them.
- Current or old passport that shows Japanese temporary visitor visa(s) and entry stamp(s)**
- COMPLETED REASON FOR MULTIPLE ENRTY VISA FORM:** Please explain at least the following (1) Detailed purpose of visit to Japan, (2) Why do you need or want to apply for multiple entry visa, (3) Future trips planned to Japan.
- FLIGHT ITINERARY / RESERVATION:** Flight reservation/itinerary must be issued by the travel agency or Airline Company in English or Japanese under visa applicant's name. We advise you **not to purchase** your airline ticket until the visa is approved. In order to make a reservation without purchase, please consult with the airline or travel agency.
- HOTEL RESERVATION:** Not required if you are staying with an inviting person. Hotel reservation must be issued by a Hotel or a travel agency under your name. Hotel reservation must cover your entire stay in Japan.
- ITINERARY IN JAPAN** [English] [日本語]: Describe a day by day detailed activity plan in Japan. If you are traveling with someone, please list all traveler's names on the form. Every day must be accounted for, even if your stay is as long as 90 days.
- PROOF OF YOUR CURRENT RESIDENTIAL ADDRESS:** Copy of valid driver's license or copy of valid State ID or copy of your most recent utility bill.

PROOF OF YOUR U.S. IMMIGRATION STATUS:

- ▶ U.S. Permanent Resident → Copy of your Valid Permanent Resident card (Green card). Do not submit original card.
 - ▶ F Visa holder → Copy of F visa, I-20 with valid travel endorsement and valid I-94 (Electronic version printed is acceptable). Do not submit original I-20.
 - ▶ J Visa holder → Copy of your J visa, DS-2019 with valid travel endorsement and valid I-94 (Electronic version printed is acceptable). Do not submit original DS-2019.
 - ▶ Other U.S. visa holder → Copy of your U.S. Visa and valid I-94 (Electronic version printed is acceptable).
- ※ In order to obtain an electronic I-94, please see the U.S. Customs and Border Protection website.

VISA FEE: Please refer to multiple entry Visa fee. Payment method; we accept only exact amount of CASH (No change). We don't accept any cards, Cashier's check, Certified check, Personal check, Company check and Money order.

AUTHORIZATION FORM: This is mandatory if someone else applies and/or picks up on behalf of you. You don't need to submit this form if you are applying by mail or in person.

U.S. POSTAL SERVICE EXPRESS MAIL, PRIORITY MAIL, UPS or FEDEX PRE-PAID SELF-ADDRESSED RETURN ENVELOPE (Size: 12.5X9.5 inch) and COMPLETED RELEASE OF LIABILITY: This is mandatory for applicants who apply via mail. If you are applying in person and wish to receive your processed passport (Visa) by mail, you must submit a Pre-paid self-addressed return envelope when you are applying the Visa. Pre-paid return envelope recipient's name and address must match the Visa application form applicant's name and residential address.

2B: Requirements for Application under Situation B

You have a travel record* as a temporary visitor to Japan as well as to other G7 countries (excluding Japan) in the last three years.

- VALID PASSPORT:** Properly signed by bearer, must have at least two un-used blank visa pages.
- COMPLETED VISA APPLICATION FORM:** The applicant must complete the visa application form. You can fill out the form by wet ink pen or typing. Do not use pencil. Signature must be written by hand (no e-signature). On the application form, if there is a field not applicable, please write "N/A" or "None".
- ONE PASSPORT SIZE PHOTOGRAPH:** Please write your name on the backside of the photograph in print. Submit 2X2 inches or 2x1.4inches, color photo, taken in last 6 months. Use a clear image of your face. Do not use filters commonly used on social media. Have someone else take your photo. No selfies. Take off your eyeglasses for your photo. Use a white or off-white background without shadows, texture, or lines. Most of selfie and self-printed photos are rejected due to lack of quality.
- YOUR BANK STATEMENT FOR THE PAST 3 MONTHS:** This will be used to determine your financial capacity. Bank statement must be issued by your Bank in the U.S. under your name. If you have multiple bank accounts, please submit all of them.
- Current or old passport that shows Japanese and G7 countries' (except Japan) temporary visitor visas as well as entry stamps in the last three years.**
- COMPLETED REASON FOR MULTIPLE ENRTY VISA FORM:** Please explain at least the following (1) Detailed purpose of visit to Japan, (2) Why do you need or want to apply for multiple entry visa, (3) Future trips planned to Japan.
- FLIGHT ITINERARY / RESERVATION:** Flight reservation/itinerary must be issued by the travel agency or Airline Company in English or Japanese under visa applicant's name. We advise you **not to purchase** your airline ticket until the visa is approved. In order to make a reservation without purchase, please consult with the airline or t ravel agency.
- HOTEL RESERVATION:** Not required if you are staying with an inviting person. Hotel reservation must be issued by a Hotel or a travel agency under your name. Hotel reservation must cover your entire stay in Japan.
- ITINERARY IN JAPAN** [[English](#)] [[日本語](#)]: Describe a day by day detailed activity plan in Japan. If you are traveling with someone, please list all traveler's names on the form. Every day must be accounted for, even if your stay is as long as 90 days.
- PROOF OF YOUR CURRENT RESIDENTIAL ADDRESS:** Copy of valid driver's license or copy of valid State ID or copy of your most recent utility bill.

PROOF OF YOUR U.S. IMMIGRATION STATUS:

- ▶ U.S. Permanent Resident → Copy of your Valid Permanent Resident card (Green card). Do not submit original card.
- ▶ F Visa holder → Copy of F visa, I-20 with valid travel endorsement and valid I-94 (Electric version is acceptable). Do not submit original I-20.
- ▶ J Visa holder → Copy of your J visa, DS-2019 with valid travel endorsement and valid I-94 (Electric version is acceptable). Do not submit original DS-2019.
- ▶ Other U.S. visa holder → Copy of your U.S. Visa and valid I-94 (Electric version is acceptable).
- ※ In order to obtain electric I-94, please see the U.S. Customs and Border Protection website.

VISA FEE: Please refer to multiple entry Visa fee. Payment method; we accept only exact amount of CASH (No change). We don't accept any cards, Cashier's check, Certified check, Personal check, Company check and Money order.

AUTHORIZATION FORM: This is mandatory if someone else applies and/or picks up on behalf of you. You don't need to submit this form if you are applying by mail or in person.

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2C: Requirements for Application under Situation C

You have sufficient financial capacity* to support yourself for the applicable time you may be in Japan.

- VALID PASSPORT:** Properly signed by bearer, must have at least two un-used blank visa pages.
- COMPLETED VISA APPLICATION FORM:** The applicant must complete the visa application form. You can fill out the form by wet ink pen or typing. Do not use pencil. Signature must be written by hand (no e-signature). On the application form, if there is a field not applicable, please write "N/A" or "None".
- ONE PASSPORT SIZE PHOTOGRAPH:** Please write your name on the backside of the photograph in print. Submit 2X2 inches or 2x1.4inches, color photo, taken in last 6 months. Use a clear image of your face. Do not use filters commonly used on social media. Have someone else take your photo. No selfies. Take off your eyeglasses for your photo. Use a white or off-white background without shadows, texture, or lines. Most of selfie and self-printed photos are rejected due to lack of quality.
- YOUR BANK STATEMENT FOR THE PAST 3 MONTHS:** This will be used to determine your financial capacity. Bank statement must be issued by your Bank in the U.S. under your name. If you have multiple bank accounts, please submit all of them.
- FURTHER PROOF OF ASSETS (any of the following):** Most recent stock portfolio statements, retirement accounts, Form 1040 and W-2 for the most recent tax year, etc. Assets MUST be in the US.
- COMPLETED REASON FOR MULTIPLE ENRTY VISA FORM:** Please explain at least the following (1) Detailed purpose of visit to Japan, (2) Why do you need or want to apply for multiple entry visa, (3) Future trips planned to Japan.
- FLIGHT ITINERARY / RESERVATION:** Flight reservation/itinerary must be issued by the travel agency or Airline Company in English or Japanese under visa applicant's name. We advise you **not to purchase** your airline ticket until the visa is approved. In order to make a reservation without purchase, please consult with the airline or travel agency.
- HOTEL RESERVATION:** Not required if you are staying with an inviting person. Hotel reservation must be issued by a Hotel or a travel agency under your name. Hotel reservation must cover your entire stay in Japan.
- ITINERARY IN JAPAN** [English] [日本語]: Describe a day by day detailed activity plan in Japan. If you are traveling with someone, please list all traveler's names on the form. Every day must be accounted for, even if your stay is as long as 90 days.
- PROOF OF YOUR CURRENT RESIDENTIAL ADDRESS:** Copy of valid driver's license or copy of valid State ID or copy of your most recent utility bill.

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- ▶ J Visa holder → Copy of your J visa, DS-2019 with valid travel endorsement and valid I-94 (Electric version is acceptable). Do not submit original DS-2019.
- ▶ Other U.S. visa holder → Copy of your U.S. Visa and valid I-94 (Electric version is acceptable).
- ※ In order to obtain electric I-94, please see the U.S. Customs and Border Protection website.

VISA FEE: Please refer to multiple entry Visa fee. Payment method; we accept only exact amount of CASH (No change). We don't accept any cards, Cashier's check, Certified check, Personal check, Company check and Money order.

AUTHORIZATION FORM: This is mandatory if someone else applies and/or picks up on behalf of you. You don't need to submit this form if you are applying by mail or in person.

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2D. Requirements for Application under Situation D

You are a spouse or child of the individual who meets the criteria of (D) above.

- VALID PASSPORT:** Properly signed by bearer, must have at least two un-used blank visa pages.
- COMPLETED VISA APPLICATION FORM:** The applicant must complete the visa application form. You can fill out the form by wet ink pen or typing. Do not use pencil. Signature must be written by hand (no e-signature). On the application form, if there is a field not applicable, please write "N/A" or "None".
- ONE PASSPORT SIZE PHOTOGRAPH:** Please write your name on the backside of the photograph in print. Submit 2X2 inches or 2x1.4inches, color photo, taken in last 6 months. Use a clear image of your face. Do not use filters commonly used on social media. Have someone else take your photo. No selfies. Take off your eyeglasses for your photo. Use a white or off-white background without shadows, texture, or lines. Most of selfie and self-printed photos are rejected due to lack of quality.
- YOUR BANK STATEMENT FOR THE PAST 6 MONTHS:** This will be used to determine your financial capacity. Bank statement must be issued by your Bank in the U.S. under your name. If you have multiple bank accounts, please submit all of them.
- PROOF OF LEGAL RELATIONSHIP:** Spouse: Marriage certificate. Child: Birth certificate. (You must submit original document and that copy (Original document will be returned). If documents are not in English or Japanese, an official is translation needed. Translation must be done by your government.)
- COMPLETED REASON FOR MULTIPLE ENRTY VISA FORM:** Please explain at least the following (1) Detailed purpose of visit to Japan, (2) Why do you need or want to apply for multiple entry visa, (3) Future trips planned to Japan.
- FLIGHT ITINERARY / RESERVATION:** Flight reservation/itinerary must be issued by the travel agency or Airline Company in English or Japanese under visa applicant's name. We advise you **not to purchase** your airline ticket until the visa is approved. In order to make a reservation without purchase, please consult with the airline or travel agency.
- HOTEL RESERVATION:** Hotel reservation must be issued by a Hotel or a travel agency under your name. Hotel reservation must cover your entire stay in Japan.
- ITINERARY IN JAPAN** [English] [日本語]: Describe a day by day detailed activity plan in Japan. If you are traveling with someone, please list all traveler's names on the form. Every day must be accounted for, even if your stay is as long as 90 days.
- PROOF OF YOUR CURRENT RESIDENTIAL ADDRESS:** Copy of valid driver's license or copy of valid State ID or copy of your most recent utility bill.

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