

FOR TOURISTS VISITING/MEETING PERSON(S) WHO RESIDE IN JAPAN

【Who needs it?】 A foreign citizen traveling to Japan to visit relatives/ acquaintances as a tourist. Business or Academic activities are not permitted. Activities undertaking revenue generating business and result in receiving remuneration (payment) are not permitted.

【Term of Stay】 Stay of up 15, 30 or 90 days.

【Validity of Visa】 Single entry, 3 month from date of issue.

REQUIREMENTS

- ☐ **VALID PASSPORT:** Properly signed by bearer. Must have at least two un-used blank visa pages.
- ☐ **COMPLETED VISA APPLICATION FORM** [\[For Typing\]](#) [\[For Handwriting\]](#): The applicant must complete the visa application form. You can fill out the form by ball-point pen or typing. Do not use pencil. Signature must be original. On the application form, if there is a field not applicable, please write "N/A" or "None".
- ☐ **ONE PASSPORT SIZE PHOTOGRAPH:** 2X2 inches or 2x1.4inches, color. Photograph must be taken within the last six months. Please write your name on the backside of the photograph in print, attach to the visa application form. Do not use staple.
- ☐ **FLIGHT ITINERARY / RESERVATION:** Must be issued by the travel agency or Airline Company in English or Japanese under visa applicant's name. We advise you **not to purchase** your airline ticket until the visa is approved. In order to make a reservation without purchase, please consult with the airline or travel agency.
- ☐ **HOTEL RESERVATION:** You don't need this requirement if you are staying at the inviting person's house. Hotel reservation must be issued by a Hotel or a travel agency under your name. Hotel reservation must cover your entire stay in Japan.
- ☐ **ITINERARY IN JAPAN** [\[English\]](#) [\[日本語\]](#): Describe a day by day detailed activity plan in Japan. If you are traveling with someone, please list all traveler's names on the form. Every day must be accounted for, even if your stay is as long as 90 days.
- ☐ **YOUR MOST RECENT ISSUED BANK STATEMENT:** This is used to determine your ability to support yourself while staying in Japan. Bank statement must be issued by your Bank in the U.S. under your name and current address. If you have multiple bank accounts, please submit all of them.
- ☐ **REASON FOR INVITATION FORM** [\[English\]](#) [\[日本語\]](#): Completed by the inviting party IN JAPAN. The form must be addressed to the Consul-General of Japan in Chicago. State the purposes of the trip in detail and explain activities planned in Japan. (Describe specific activities, instead of vague references such as "visiting company" or "meeting.") The inviting person must specify their address, his/her full name and the phone number.
- ☐ **PROOF OF RELATIONSHIP BETWEEN VISA APPLICANT AND INVITING PERSON:**

If you are visiting family member	Example: Birth certificate, Marriage certificate etc. If you are visiting Japanese national, Family Register (Koseki-Tohon 戸籍謄本) is required.
If you are visiting Acquaintances	Example: Photograph that taken together, email telephone records etc.

☐ **PROOF OF INVITING PERSON'S CURRENT ADDRESS IN JAPAN:**

If inviting person is a Japanese national	<u>Certified copy</u> of Residence Certificate (called; Jyu-min-hyo [住民票] in Japanese) issued by the local city hall in Japan and copy of ID with photograph (e.g. Passport, Driver's License)
If inviting person is a foreign national	<u>Certified copy</u> of Residence Certificate (called; Jyu-min-hyo [住民票] in Japanese) issued by the local city hall in Japan OR Copy of Residence Card (called; Zai-ryu-card [在留カード] in Japanese) both front and backside.

☐ **PROOF OF YOUR U.S. IMMIGRATION STATUS:**

- ▶ U.S. Permanent Resident → Copy of your Valid Permanent Resident card (Green card). Do not submit original card.
 - ▶ F Visa holder → Copy of F visa, I-20 with valid travel endorsement and valid I-94 (Electronic version printed is acceptable). Do not submit original I-20.
 - ▶ J Visa holder → Copy of your J visa, DS-2019 with valid travel endorsement and valid I-94 (Electronic version printed is acceptable). Do not submit original DS-2019.
 - ▶ Other U.S. visa holder → Copy of your U.S. Visa and valid I-94 (Electronic version printed is acceptable).
- ※ In order to obtain an electronic I-94, please see the [U.S. Customs and Border Protection website](#).

☐ **IMMIGRATION CLEARANCE FROM COUNTRY THAT YOU INTEND TO ENTER AFTER JAPAN:**

- ▶ If you intend to enter your own country after Japan → Your valid passport
- ▶ If you intend to enter a third country after Japan (where a visa is necessary) → Valid visa or Clearance from that country
- ▶ If you intend to enter a third country after Japan (where a visa is not necessary) → Proof that you are visa exempt to enter that country. (Example; Print out Embassy, Consulate or Immigration website that shows your nationality is visa exempt)

☐ **VISA FEE:** Please refer to general Single Entry Visa fee. Payment method; we accept only exact amount of CASH (No change). We don't accept any cards, Cashier's check, Certified check, Personal check, Company check and Money order.

☐ **AUTHORIZATION FORM:** This is mandatory if someone else applies and/or picks up on behalf of you. You don't need to submit this form if you are applying by mail or in person.

☐ **U.S. POSTAL SERVICE EXPRESS MAIL or PRIORITY MAIL PRE-PAID SELF-ADDRESSED RETURN ENVELOPE (Size: 12.5X9.5 inch) and COMPLETED RELEASE OF LIABILITY:** This is mandatory for applicants who apply via mail. If you are applying in person and wish to receive your processed passport (Visa) by mail, you must submit a USPS Pre-paid self-addressed return envelope when you are applying the Visa. (No FEDEX, UPS etc.). Recipient's name and address must match the Visa application information.