

FOR TRANSIT

【Who needs it?】 A foreign citizen traveling to another country who will have a brief layover in the Japan when the only reason for entering the Japan is to transit. Not including business, academic or visiting relatives/ acquaintances purposes. Additionally, non-revenue passengers (AKA: Standby passenger) need a visa. It is not permitted to perform activities to undertake revenue generating business operation or activities to receive remuneration.

【Term of Stay】 Stay of up to 1 nights/ 2days.

【Validity of Visa】 Single entry: 3 months from date of issue. Double entry: 4 months from date of issue.

※ You do not need a visa if **ALL** of the following conditions are met: (1) You have confirmed onward tickets, (2) Your transit is within same calendar day, (3) Your transit is within the same airport and (4) You have no intention to enter the Country.

REQUIREMENTS

- VALID PASSPORT:** Properly signed by bearer, must have at least two un-used blank visa pages.
- COMPLETED VISA APPLICATION FORM:** The applicant must complete the visa application form. You can fill out the form by wet ink pen or typing. Do not use pencil. Signature must be written by hand (no e-signature). On the application form, if there is a field not applicable, please write "N/A" or "None".
- ONE PASSPORT SIZE PHOTOGRAPH:** Please write your name on the backside of the photograph in print. Submit 2x2 inch or 2x1.4 inch, color photo, taken in last 6 months. Use a clear image of your face. Do not use filters commonly used on social media. Have someone else take your photo. No selfies. Take off your eyeglasses for your photo. Use a white or off-white background without shadows, texture, or lines. Most of selfie and/or self-printed photos are rejected due to lack of quality.
- FLIGHT ITINERARY / RESERVATION:** Flight reservation/itinerary must be issued by the travel agency or Airline Company in English or Japanese under visa applicant's name. We advise you **not to purchase** your airline ticket until the visa is approved. In order to make a reservation without purchase, please consult with the airline or travel agency. Standby (AKA: non-rev) passengers must submit your flight listing.
- HOTEL RESERVATION:** Hotel reservation must be issued by a Hotel or a travel agency under your name. The hotel reservation must cover your entire stay in Japan. If your hotel reservation is not under your name, you must submit reserved person's flight itinerary / reservation as well. You can omit this requirement if you have two different airport connection within same day.
- YOUR MOST RECENT BANK STATEMENT:** Bank statement must be issued by a bank in the U.S. under your name and showing a residential address.

PROOF OF YOUR U.S. IMMIGRATION STATUS:

- ▶ U.S. Permanent Resident → Copy of your Valid Permanent Resident card (Green card). **DO NOT SUBMIT ORIGINAL CARD.**
- ▶ F Visa holder → Copy of F visa, I-20 with valid travel endorsement and valid I-94 (Electric version is acceptable). **DO NOT SUBMIT ORIGINAL I-20.**
- ▶ J Visa holder → Copy of your J visa, DS-2019 with valid travel endorsement and valid I-94 (Electric version is acceptable). DO NOT SUBMIT ORIGINAL DS-2019
- ▶ Other U.S. visa holder → **Copy** of your U.S. Visa and valid I-94 (Electric version is acceptable).

In order to obtain electric I-94, please see the [U.S. Customs and Border Protection website](#).

IMMIGRATION CLEARANCE FROM COUNTRY THAT YOU INTEND TO ENTER AFTER JAPAN:

If you intend to enter your own country after Japan →	Your valid passport
If you intend to enter a third country after Japan (where a visa is necessary) →	Valid visa or Clearance from that country
If you intend to enter a third country after Japan (where a visa is NOT necessary) →	Proof that you are visa exempt to enter that country. (Example; Print out Embassy, Consulate or Immigration website that shows your nationality is visa exempt)

VISA FEE: Please refer to transit Visa fee. Payment method; we accept only the exact amount of CASH (No change) or MONEY ORDER. We don't accept any cards, Cashier's check, Certified check, Personal check, Company check.

AUTHORIZATION FORM: This is mandatory if someone else apply or/and pickup behalf of you. You don't need submit this form if you are applying by mail or in person.

U.S. POSTAL SERVICE EXPRESS MAIL, PRIORITY MAIL, UPS or FEDEX PRE-PAID SELF-ADDRESSED RETURN ENVELOPE (Size: 12.5X9.5 inch) and COMPLETED RELEASE OF LIABILITY:
This is mandatory for applicants who apply via mail. If you are applying in person and wish to receive your processed passport (Visa) by mail, you must submit a Pre-paid self-addressed return envelope when you are applying the Visa. Pre-paid return envelope recipient's name and address must match the Visa application form applicant's name and residential address.