

Part-Time Opening  
Consulate-General of Japan in Chicago

The Japan Information Center is hiring a part-time JET Program Interview Assistant for mid-January and mid-February. The primary responsibility of this position is to assist with JET Interviews (tentatively, February 3-7), but other responsibilities pertaining to the JET Program and JIC activities will also be assigned. The pay is \$15 an hour for up to 200 hours. The work schedule is somewhat flexible, however, during the JET Interview Week, you must work full days.

Applicants must be alumni of the JET Program and have excellent organization and communication skills. Applicants must also be able to use Microsoft Word and Excel.

If interested, please send your resume to Austin Gilkeson at [austin.gilkeson@cg.mofa.go.jp](mailto:austin.gilkeson@cg.mofa.go.jp) by Wednesday, December 3rd. We will hold interviews for selected applicants the second week of December.