## **JOB OPENING**

# Temporary Position in the Economic Section Consulate General of Japan at Chicago

### Position

**Economic Assistant** 

### Duration

From Monday, August 25 to Friday, November 14

## **Key Responsibilities**

- o Monitor economic developments in 10 Midwest states
- Assist in an annual survey of Japanese companies in the Midwest
- o General office matters, including Japan-related inquiries and correspondence

#### **Qualifications**

- o Bachelor's degree
- Solid computer skills
- o Experience with Japan is preferred but not required

### **Work Hours**

Five days per week, Monday to Friday, 9:15a.m. to 5:00 p.m. Some overtime.

Please submit resume by Wednesday, August 6 to:

Consulate General of Japan Attn: Economic Section 737 N. Michigan Ave., Suite 1100 E-mail: diana.moy.lee@cg.mofa.go.jp